

BOOKING FORM

ANTON ŠKRABL continuo organ



**THE CHURCH OF THE EPIPHANY
1317 G STREET NW
WASHINGTON, DC 20005-3102, USA
Tel: 202-347-2635**

Represented by: **Dr. Jeremy Filsell**, Director of Music

The Church of the Epiphany is pleased to allow the use of this instrument in situ or outside by individuals, business and musical groups. The organ has 3 stops; 8', 4' and 2'. It is transposable up and down a half step from A440. The casework is of oak. The manual keys have plum naturals and ebony sharps. Its use is at the discretion of the Director of Music and the cost of hire is **\$250** (but see below for additional charges involved when the instrument leaves the church). In order to ensure that it is properly enjoyed and maintained, Epiphany adopts this Use Agreement signed by both parties.

It is agreed by and between the parties as follows:

Deposit:

A non-refundable deposit of **\$50** is required when the reservation is confirmed. The remaining **\$200** should be paid on the day of the organ's use. Checks made payable to: The Church of the Epiphany: Sponsorships/Tuesday Concert Series

In the event of cancellation:

The entire deposit will be forfeited if an event is cancelled seven days or less prior to the reserved date on which the organ is to be used.

If you are booking the instrument for use outside the church:

Please make early contact with Jim Davis sonic.architect@verizon.net (cell) **703 371-7930**. He is solely responsible for the organ's transit and holds insurance cover whilst it is in his care. Currently his fees are: **\$175** each way within the tri-State area + **\$150** tuning in situ.

Your name: _____

Your email address: _____

Your mail address: _____

Your phone number: cell: _____ Work: _____

Date for which you wish to reserve the organ: _____

Venue (if outside Epiphany): _____

Submitted to Church on _____ Approved by Director of Music on _____

Signed (Epiphany) _____ Signed (Hirer) _____

Please return this form at your earliest convenience to Dr. Jeremy Filsell at jfilsell@epiphanydc.org or to the address above.